

HARBOR-UCLA MEDICAL CENTER

SUBJECT: RESIDENT PHYSICIAN LICENSES

POLICY NO. 602

POLICY:**California Medical Licensure**

The Medical Board of California requires that residents who have had 24 months of training and are continuing in California be licensed by the first day of their 25th month of training no matter what year level of training he/she is entering. Any resident failing to meet this requirement will be subject to termination from their program.

All residents continuing in training at the GY-3 level and above must have a California medical license. A copy of the resident's California medical license must be on file in the Office of Graduate Medical Education in order to allow employment as a GY-3. Failure to be licensed by the first day of the GY-3 year will automatically cause an interruption in the continuation of training and suspension of employment without pay until a valid license is obtained or the resident's employment is terminated at the discretion of the program director.

Renewal of California Medical License

Resident Physicians at the GY-3 through GY-7 year levels must have a valid California medical license at all times and it must be renewed promptly. If a license has expired, evidence of renewal must be presented before the resident may continue training. Failure to have a valid California medical license will result in suspension of employment without pay until a valid license is obtained.

Drug Enforcement Administration (DEA) Registration

Unless the Medical Center's Medical Director issues a specific written exemption, licensed residents are required to obtain and use their assigned DEA registration number. A copy of this DEA certificate must be on file in the Office of Graduate Medical Education and the appropriate departmental office. Effective July 1, 1996, all residents (GY-3 and above) must present documentation that they have applied for or possess a current DEA registration. Failure to do so will result in suspension of employment without pay until the deficiency is corrected.

PROCEDURE:**A. Resident Responsibilities**

1. The resident shall provide the Graduate Medical Education office with a copy of his/her California medical license and DEA certificate.

EFFECTIVE DATE: 7/86**SUPERSEDES:****REVIEWED:** 9/86, 8/89, 10/92, 2/96, 10/98, 02/06**REVISED:** 8/89, 11/98, 03/0, 02/05**APPROVED BY:**


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B. Graduate Medical Education Office Responsibilities

1. The Graduate Medical Education Office shall:
 - a. Maintain a file for each resident.
 - b. Prepare monthly reports showing residents' license and DEA numbers by expiration dates.
 - c. Distribute copies of the monthly reports to each Residency program director and program coordinator.
 - d. Annually distribute to each Residency program director a copy of the current medical center policy on Physician Licenses.