

LOS ANGELES COUNTY/HARBOR-UCLA MEDICAL CENTER
REIMBURSEMENT OF MEALS FOR INTERNS & RESIDENTS POLICY

Background:

The Committee of Interns and Residents/SEIU Collective Bargaining Agreement (effective 10/1/06 – 9/30/09) states the following in Article 8: Benefits, Section 7: Meals:

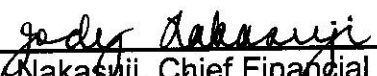
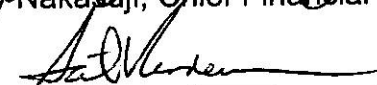
“The County will reimburse residents, not to exceed \$25.00 per day, for resident physicians on rotations outside of Los Angeles County facilities if meals are not provided by the host hospital.”

Guidelines for Reimbursement:

1. Use attached “Meal Reimbursement Claim” form to submit all claims
2. Attach original receipts to claim form(s).
3. Submit all claim forms to Department’s Program Director or Department Chair for signature and verification.
4. Department must submit original claim form and attach original receipts and signatures to the Payroll Department no later than 30 days from last day of the assigned rotation.
5. Claim form(s) must be submitted at the end of each month for reimbursement on the 15th of the following month.

Note: This reimbursement is taxable and retroactive to October 1, 2006.

Approved By:

 _____ Jody Nakasuji, Chief Financial Officer	10-16-07 _____ Date
 _____ Gail Anderson, MD, Chief Medical Officer	10/23/07 _____ Date

- c: Jody Nakasuji, Chief Financial Officer
Gail V. Anderson, M.D., Chief Medical Officer
Darrell Harrington, MD, Associate Medical Director, Graduate Medical Education
Sheila Emmanuel, Payroll Supervisor
Committee of Interns and Residents/SEIU

**LOS ANGELES COUNTY/HARBOR-UCLA MEDICAL CENTER
MEAL REIMBURSEMENT CLAIM
(CIR/SEIU MOU AGREEMENT: ARTICLE 8, SECTION 7)**

NAME: _____
EMPLOYEE
NUMBER: _____

DEPARTMENT: _____
UNIT CODE: Intern (PGY1) - **82422**
(Choose one) Resident (PGY2+) - **82423**

MONTH: _____

	DATE ¹	ROTATION SITE	AMOUNT CLAIMED ²
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
TOTAL CLAIM			\$ -

I certify that the above claim was for meals incurred while on a rotation away from Harbor-UCLA Medical Center

¹Maximum reimbursement is \$25.00 per day
²Attach original receipts to support each claim

SIGNATURE **DATE**

APPROVED:

PROGRAM DIRECTOR **DATE**

Los Angeles Office
P.O. Box 512075
Los Angeles, CA 90051
Phone: 310 632-0111
Fax: 310 668-3487



National Office
520 Eighth Avenue, Suite 1200
New York, New York 10018
(212) 356-8100

Collective Bargaining Agreement

Between

County of Los Angeles

and the

Committee of Interns and Residents/SEIU



care. Management at each facility will make every reasonable effort to ensure that resident physicians have access to replacement scrubs after laundry services are closed for the day.

Section 7. Meals

Three fresh and sanitary meals shall be provided daily to house staff when engaged in patient care functions.

The County will arrange that the food left over from the food prepared daily for house staff and other physicians be packed, date stamped with preparation dates, and stored at the end of the day so that the food is available for the night meal. The County will prepare sufficient food daily to ensure that healthy night meals are available or provide frozen meals for all house staff who are assigned to nighttime duty or in-hospital on-call duty.

The County shall make every reasonable effort to provide meals in the doctors' dining rooms with sensitivity and consideration to a greater variety of dietary needs, including vegetarian, kosher and ethnic-specific diets on a daily basis.

Interns and Residents agree not to provide food and meals to non-qualified individuals.

The County will reimburse residents, not to exceed \$25.00 per day, for resident physicians on rotations outside of Los Angeles County facilities if meals are not provided by the host hospital.

Section 8. Jury Duty

The County recognizes that often, an intern or resident will suffer undue hardship if required to serve on a jury. The County will cooperate with the Union and the interns and residents in providing to the jury commissioner, evidence of any such undue hardship. Any person ordered to serve on a jury shall be entitled to his/her regular pay.

Section 9. Program Security

- A. It is the obligation of management to provide the opportunity for continuation and completion of any academic training program for which a member of this bargaining unit was accepted. The County will require that all programs follow ACGME notification requirements regarding program accreditation status.
- B. In the event of the termination of any residency program for any reason whatsoever, management shall follow all ACGME guidelines including "Program Closure/ Reduction" and make every reasonable effort to place any affected residents in another accredited residency program, prioritizing placement in the appropriate specialty in accordance with ACGME guidelines. DHS shall make every reasonable effort to place any affected residents in the following order: at another DHS facility; at another accredited program within the Southern California area, or another accredited program within California.